

# 2018 non-exam assessment (NEA) and fieldwork centre declaration form

If you are entering candidates for any of the subjects listed on this form in June 2018, then your head of centre must sign the declaration on this form. The completed form must be emailed to [neadeclaration@aqa.org.uk](mailto:neadeclaration@aqa.org.uk) by 15 May 2018 at the latest. Failure to complete the declaration may lead to a malpractice investigation.

Centre number

Centre name

## GCSE English Language (8700)

For candidates entered through our centre for GCSE English Language who are **not** carrying forward their spoken language endorsement from a previous attempt, I confirm that:

- every reasonable step has been made to ensure that all our candidates have had an opportunity for an assessment of the Spoken Language endorsement to be made. The assessments that have been provided to AQA accurately reflect the achievements of the candidates and we have kept stored internal records to support them.

## GCSE Biology (8461) Chemistry (8462) Physics (8463) and Combined Science Synergy (8465) and Trilogy (8464)

For candidates entered through our centre for GCSE science, I confirm that every reasonable step has been taken to ensure that:

- each candidate has had an opportunity to complete the required practical activities listed in the specification
- each candidate has kept a record of their work and the knowledge, skills and understanding that they have derived from completion of the practical work.

## GCSE Citizenship Studies (8100)

Number of candidates participating

\_\_\_\_\_

For candidates entered through our centre for GCSE Citizenship Studies, I confirm that:

- every reasonable step has been made to ensure that all our candidates have undertaken citizenship action in line with the specification (section 3.5.2).

# GCSE Geography (8035)

## Fieldwork occasion 1

Date \_\_\_\_\_

Location \_\_\_\_\_

Number of candidates \_\_\_\_\_

Type of environment  
(physical/human) \_\_\_\_\_

Theme(s)/issues(s)/  
question(s) investigated \_\_\_\_\_

Link to specification  
content \_\_\_\_\_

## Fieldwork occasion 2

Date \_\_\_\_\_

Location \_\_\_\_\_

Number of candidates \_\_\_\_\_

Type of environment  
(physical/human) \_\_\_\_\_

Theme(s)/issues(s)/  
question(s) investigated \_\_\_\_\_

Link to specification  
content \_\_\_\_\_

- I confirm that the fieldwork occasions recorded above have been carried out in accordance with AQA GCSE Geography (8035) fieldwork requirements and that all candidates entered through our centre were given the opportunity to attend.

## A-level Biology (7402) Chemistry (7405) and Physics (7408)

For candidates entered through our centre for A-level Biology, Chemistry and/or Physics who are not carrying forward their practical skills endorsement from a previous attempt, I confirm that:

- all candidates have had the opportunity to carry out the required practical activities set out in section 8.2 of each specification
- all candidates have been assessed against the Common Practical Assessment Criteria (CPAC) as detailed in section 8.4.2 of each specification
- only candidates who have met **both** of the following requirements have been awarded a Pass for the endorsement at the end of the course
- carried out a minimum of 12 practical activities, and have consistently and routinely demonstrated the required standard across all of the CPAC criteria
- been judged competent with respect to all the specific apparatus and techniques (5c) (as well as all the practical skills (5b)) set out in the subject content
- each candidate has kept a record of their work and the knowledge, skills and understanding that they have derived from completion of the practical work

## AS Geography (7036)

For candidates entered through our centre for AS level Geography, I confirm that:

- every reasonable step has been made to ensure that all our candidates have had an opportunity to undertake two days of geographical fieldwork in relation to processes in both physical and human geography.

## A-level Geography (7037)

For candidates entered through our centre for A-level Geography, I confirm that:

- every reasonable step has been made to ensure that all our candidates have had an opportunity to undertake four days of geographical fieldwork in relation to processes in both physical and human geography
- all our candidates have met the requirements of the non-examined assessment (NEA), including the completion of the candidate record form.

### To be completed by the head of centre

Full name \_\_\_\_\_

Email address \_\_\_\_\_

Signature.

Date \_\_\_\_\_